



Regular Meeting of the Measure J Citizens' Bond Oversight Committee

April 10, 2019

6:30pm – 8:30pm

Board Room

District Office

685 E. Jack London Blvd.

Livermore, CA 94551

Meeting Minutes Adopted 6-19-19

1.0 Call to Order

A quorum being present, Committee Chair Draggoo called the meeting to order at 6:33 pm.

In attendance were CBOC members Barbara Bailey, Karie Chamberlain, Betty Cleveland, Vaughn Draggoo, Sally Dunlop, James Fisher, Isidore Loth, and Will Macedo.

2.0 Visitors / Public Comments

There were no visitor or public comments.

3.0 Minutes

3.1 Approval of February 13, 2019 Meeting Minutes – There was a motion to approve the minutes by Cleveland, seconded by Dunlop. 7 ayes and 1 abstention approved the minutes.

4.0 Measure J Update

4.1 Brief Project Status Update: Boczanowski presented the Measure J Bond Program Project update matrix. Staff shared that we are in “bidding season” of the project process. The CBOC was invited to attend the Livermore High School Athletics & Aquatics Complex Project meetings that take place every other Wednesday from 12:00 – 2:00 pm at Livermore High School Career Center. Draggoo inquired about where public can view designs of our projects. They are located on our website and staff suggested review of our webpage as a future agenda item.

5.0 Financial Update

5.1 Kinder shared the Financial report thru March 2019. The report is now updated with minor salary account revisions in process. Macedo mentioned that salaries from Maintenance, Operations and Facilities (MOF) can be expended from Bond account when doing Bond work. Kinder mentioned that we currently have salaries from two (2) MOF Project Managers partially being paid for from bond funds.

6.0 Information Requested by the Committee

6.1 Annual Report: McNeely shared a revised Annual Report format based on Committee feedback to the first draft. The Committee discussed the report and agreed the report meets the requirements in the By-Laws. Minor correction to page 1 was made for consistency. On page 2, the Committee requested two photos be replaced and that the photos that did not fit on the second page be placed on the webpage with a notation that additional photos were available. The Committee liked the simplicity of a single-page double-sided report. Chamberlain suggested having the report on school websites; copies of reports could also be placed

on counters at school sites. There was additional discussion on future publication in The Independent as well as a more robust, image rich brochure for the fall. This will be discussed at a future meeting. There was a motion to approve the Annual Report as amended by Bailey, Fisher seconded; 8 Ayes, 0 Noes approved the report. McNeely to edit per Committee's direction and forward to Draggoo for final approval by Committee. Report will be presented at the May 7, 2019 Board meeting. The Committee requested staff provide a project review introduction to the Chair's Annual Report. Talking points will be prepared by staff for the Chair's reference.

7.0 Matters Introduced by the Committee

- . Cleveland informed the Committee she will be resigning because of personal commitments. She will attend the May 7th Board meeting for the Annual Report presentation and the June 19, 2019 meeting tour will be her final meeting.

8.0 Next Meeting Dates - Committee

- 8.1** Annual Meeting Dates – Committee to review 2019-2020 meeting dates and will notify the Chair if there are any edits. Next meeting is scheduled for June 19, 2019. The meeting will be a tour of current projects. Details will be sent to the Chair to forward to the Committee in the next few weeks.

9.0 Adjournment

There being no further business, Bailey made a motion to adjourn the meeting, Macedo seconded. The Committee voted 8-0 to adjourn the meeting. Chair Draggoo adjourned the meeting at 7:33 pm.